

PUBLIC RELATIONS POLICY

Public relations goals of the East Meadow Public Library are to:

- promote a good understanding of and support for the library from governing officials, civic leaders and the general public
- stimulate public interest and participation
- promote community awareness of library service.

The Library Board urges its own members and every staff member to realize that s/he represents the East Meadow Public Library in every public contact. Good service supports good public relations.

Contacts initiated by the media should be directed to the Library Director, Assistant Director or the Director of Public Relations.

In the event of an emergency, official statements to the public and the media will be made by the Library Director, Assistant Director, the Director of Public Relations or, in their absence, a Department Head placed in charge of the Library.